



AREA COMMITTEE MEETING
January 18/19, 2019, Leduc, Alberta

MEETING LOCATION: **St. David's United Church**
4614 – 48th St., Leduc, AB T9E 5X7
Plenty of Parking and Accessible to all

HOTEL ACCOMMODATIONS: **BEST WESTERN Premier Denham Inn**
5207 – 50th Ave., Leduc AB T9E 6V3
To book call: **780- 986-2241**
No Pets Allowed
Free Airport Shuttle
Free Full Hot Breakfast
Release Date for Group Rate is December 22

Group Code: **Area78**

Queen	\$109 Single or Double
Queen/Queen	\$119
King	\$109

Alternate Choice: **Best Western Plus**
5705 – 50th St., Leduc, AB T9E 6Z8
To book call: 780- 986-6550
No Pets Allowed, Pool, Waterslide
Inquire for rates

Questions or Concerns: Please contact the Area 78 Chair at
chair.68@area78.org OR Text/Call 780-554-5055

Area 78 Committee Meetings are "CLOSED" Meetings

Meals: Coffee, snacks, lunch, and dinner will be supplied
7th contributions greatly appreciated

Saturday evening speaker: Larry M., Past Delegate, Panel 66 Area 78 ABNT

Upcoming Events

February 22 - 24, 2019	Western Regional A.A. Service Assembly (WRAASA) 2019	Area 79 – B.C. Kelowna, BC https://wraasa2019.com/
March 15-17, 2019	Area 78 Pre-Conference Assembly	Red Deer , Sheraton Hotel
May 31-June 1, 2019	Area 78 Area Committee Meeting	District 10 – Spruce Grove – TBA
September 20 – 22, 2019	Area 78 Election Assembly	Red Deer , Sheraton Hotel
May 29 – 31, 2020	Western Canada Regional Forum	Calgary , Glenmore Inn

Note: DCMs, please make sure that you read the attached ACM Hosting Guidelines
Prior to the March Pre-Conference Assembly. so that You are Prepared to
BID ON the Exciting Opportunity to Bring the ACM to Your District.

Registration: This is a closed meeting, only AA members may attend.

Registration begins Friday at 5:00pm, and Saturday at 8:00am

Cost \$25 per person. Registration fee is for all Area Committee Officers, District Committee Members (DCMs).

Visitors (AA members), including Alt. DCMs, GSRs & Alt. GSRs, have free registration but are welcome to make a 7th Tradition contribution if they wish.

Visitors must pay the \$25 registration fee if they want a hard copy of the minutes.

Bring your Service Manual, minutes of September 2018 Assembly, and this agenda.

Please forward your minutes and agenda to your Alternate or successor if you are unable to attend this Area Committee Meeting.

Encourage all members of our fellowship to attend this Area Committee Meeting.

Area 78 has a Travel Assistance Program. * Please note that the Area 78 Travel Assistance is intended to help and not to take away from our need to be self-supporting at all levels. The Travel Assistance is not meant to replace Group or District support. The guidelines and application form are available on the www.area78.org website. Click on "downloads" on the home page for the Travel Assistance information.

If you have any questions, please contact:
Mike M, Area 78 Chair at: chair.68@area78.org
Text or Phone: 780-554-5055

AGENDA

FRIDAY January 18, 2019

5:00 – 9:00 pm Registration:

Meeting Location: St. David's United Church
4614 – 48th St, Leduc, AB T9E 5X7

6:30 – 7:45 pm District Committee Members' (DCMs) Meeting
chaired by Lynn C., DCM District 12

(The purpose of this DCM meeting is to meet & share with other DCMs and set an agenda for the Saturday DCM meeting)

Visitors may participate in discussions but are not eligible to vote.

6:30 – 7:45 pm Area 78 Committee Officers' Meeting: Mike M., Chair
(Table Officers and Committee Chairs)

8:00 pm Area Committee Meeting:

- **Call to Order:** Mike M., Chair Area 78
- **Declaration of Unity (Inside first page of AA Service Manual)**
"This we owe to AA's future; to place our common welfare first; to keep our fellowship united. For on AA unity depend our lives, and the lives of those to come".
- Reading of the **Twelve Concepts of World Service** (short form)
pg. IV of AA Service Manual by _____
- Housekeeping matters – Mike M., Chair
- Introductions
- **DCM Oral Reports** *(Suggested 2-3 minutes – 5 minutes maximum)*
DCMs, please email your report to our Area 78 Secretary, Elizabeth P. at secretary.68@area78.org.

9:00 pm Area 78 Committee Meetings (locations to be announced)

- A) Area Table Officers/Finance Committee (Mike M., Chair, Peter K., Treasurer)
- B) Group Records / Registration (Erica N., Chair)
- C) Public Information (Janice B., Chair)
- D) Cooperation with the Professional Community (Jim L., Chair)
- E) Treatment - Accessibilities (*Interim* Chair)
- F) Corrections (Bob U., Chair)
- G) Grapevine (Jacqueline S., Chair)
- H) Archives (Lois W., Chair)
- I) Remote Communities (Tami L., Chair)
- J) Literature (Bonnie-Anne F., Chair)
- K) E-Services (Wayne P., Chair)

SATURDAY, January 19, 2019

8:00 am – 3:00 pm Registration: Continued (Erica N., Registrar)

8:15 am – Area Committee Meeting called to order – Mike M., Chair Area 78

- Housekeeping matters – Mike M,
- Responsibility Pledge: (back of first page of AA Service Manual)
"I am responsible. When anyone, anywhere, reaches out for help, I want the hand of AA always to be there. And for that, I am responsible"
- Reading of the Twelve Traditions (short form): TBA

District Committee Members' Oral Reports – continued from Friday evening

Suggested 2-3 minutes, 5 minute maximum Please.

- ***DCMs email your report to the Area 78 Secretary, Elizabeth P. today or after this weekend at secretary.68@area78.org***

Table Officers' Reports

- **Chair's Report – Mike M.**
- **Secretary's Report – Elizabeth P.**
- **Treasurer's Report – Peter K.**
- **Alternate Delegate's Brad F.**
- **Past Delegate's Report – Larry M.**
- **Delegate's Report – Becky P.**

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- 10:00 am** **Break** – Coffee and snacks available
- 10:15 am** **Table Officers' Reports** – continued
Area 78 Committee Chairs' Reports and Recommendations
- 12:00** **Lunch** – District 12 members, 7th Tradition
- 1:15pm** **Meeting called to order:** Reading of the AA Preamble by: TBA

Area 78 Committee Chairs' Reports and Recommendations
- continued
- 2 pm** **District Committee Members' Meeting** – Chair, Lynn C. DCM Dist.12
(visitors can participate in discussions but not eligible to vote)

Area 78 Committee Officers' Meeting – Mike M. Chair
- 3:00** **Coffee Break**
- 3:15 -** **Workshop** – Sharing Session questions are attached to the Agenda
4:15pm (Session by the DCMs & Group - location To Be Determined)
- 4:30pm** **New Business**
- Notices of Motion
 - These will be read but not dealt with until the September Assembly
- Report and Recommendations of the DCM Meeting**
Lynn C., DCM District 12, Chair
- Report and Recommendations of Area Committee Officers' Meetings** – Mike M., Chair
- Report of the Table Officers/Finance Committee Meeting** – Peter K., Chair

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- Ask It Basket Questions
- What’s on your mind?
- Housekeeping Matters –

AA related papers in Shredding Box/Name Badge Holders to Registrar

5:30 pm Adjournment followed by the Serenity Prayer

Note: ***Attached ACM Hosting Guidelines on pages 8 and 9 of this agenda or on the Area 78 website at <http://area78.org/SharedFiles/Download.aspx?pageid=368&mid=435&fileid=195>

Note: ***Workshop Sharing Session Questions (Following Page)

Please choose a Recording Secretary to summarize your group’s answers to the questions below.

Please submit these to our Alternate Delegate, Brad F, by the end of the ACM at: alternatedelegate.68@area78.org

Criteria for Hosting ACM Guidelines

September 2017

NOTE: This document can be read, copied or printed from our Area 78 website. Go to our website area78.org, select Information, select Area Guidelines then click on Criteria for Hosting ACM. To print a copy, scroll to bottom and click on Public Download, click on Help/Guidelines, and click on Criteria for Hosting ACM Guidelines.pdf then click the Printer Icon. From here you can print a copy or save to your computer in PDF format.

Presentations to host the January or May Area Committee Meeting (**ACM**) will be **voted upon at the March Pre-Conference Assembly**. Please come prepared. You might wish to make a verbal presentation, or perform a skit, song, or anything else you think will persuade us to vote for your district to host it. Please keep the presentation to a **10 minute maximum** and include the below criteria in it. **The criteria to host the January or May Area Committee Meeting are as follows:**

- It is important that a representative from both successful hosting Districts meet with the Area 78 Chair following the Bid Activity of the March Assembly, to exchange contact information, etc.
- It's further recommended that the hosting Districts work with the current Chair before making any firm commitments with a meeting facility or hotel or caterer.
- The rotation of the Area Committee meetings is considered a way to promote Area 78 unity, participation and understanding of Area 78 business practice. **We ask the successful bid committee to communicate to their members that they are welcome to attend the ACM session, without registration cost.** The voting members of the Area Committee are all Area 78 District Committee Members (DCM), Area Committee Chairs & Area Table Officers. The host district will be required to chair the DCM's Friday night Meeting
- Facility requirement is **a main meeting place with capacity for 60-100 members with tables & chairs – and wheelchair accessibility** - to accommodate the same numbers. If possible community centres and church halls are preferred because the rates tend to be more reasonable but hotel/motel facilities can be used (please note wheelchair accessibility). The ACM will probably start the third Friday in January and May (excluding long weekends) around 5:00 PM and end the following day (Saturday) at about 5:30 PM. **Please contact Area 78 Chairperson for all scheduling at chair@area78.org** . We expect there to be questions from the hosting District ☐
- The main meeting space requires a head table to seat 5 Table Officers. The District is **also responsible to supply a podium and 2 microphones** - one for the podium and a floor microphone. Area committees require 9 tables and chairs to display their committee information, and one registration table with two chairs, just inside the meeting room entrance. These tables, room permitting, should be in the main meeting space but can be located in the hallway or front entrance of the main hall. For Friday night and Saturday an additional meeting room is required to seat 20 people, boardroom-style if possible
- Area 78 budgets **approximately \$700 for each Area Committee Meeting (January & May)**, to cover appropriate expenses for hall rental, equipment, coffee etc. There is no expectation for a

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district to incur expenses for hosting an ACM; we ask the bid committee ***not to exceed the budgeted amount***

- Host District should ***supply coffee/tea etc. for both days but are not required to supply lunch or dinner.***
 - It's Host District's choice to supply lunch or supper for an Area Committee Meeting
 - If the hosting District chooses to supply lunch, supper or both, the District may decide to collect a 7th Tradition, to offset costs incurred for the food, etc.
 - Any monies collected from a 7th Tradition could be used for the District to offset meal costs, or could be donated to Area 78; this is a decision to be made by the hosting district
 - If no food is supplied during or after the Area Committee Meeting, please provide a ***list of food outlets that will be available near the meeting hall***
 - If there is a speaker planned after the Area Committee Meeting (keeping in mind this is a service event), it is suggested that ***the host District ask an Area Table Officer, Area Committee Chair or a Past Area Delegate to be the speaker***
- ***Volunteers*** are needed for set up and take down of tables and chairs plus final cleanup after event. Registration table & refreshment area also need 2 volunteers each
 - ***The District would need to verify that at least 50 hotel/motel rooms would be available*** for Area Committee Officers and District Committee Members. This involves phoning a hotel in the vicinity of the meeting hall, to ask if 50 rooms “would be available for future booking” during the ACM dates. ***NOTE: The hosting District should not book rooms for the Area Committee Officers. This is the responsibility of the Area Chair***
- Please have the financial information and amenities (i.e. continental breakfast) of the participating hotel/motel available with your presentation