

AREA 78 ELECTION ASSEMBLY

September 14, 15, & 16, 2018

RED DEER

SHERATON HOTEL - 3310-50 Ave.

For further information contact Brad F. at chair.68@area78.org

IF YOU ARE UNABLE TO ATTEND PLEASE PASS THIS INFORMATION TO YOUR ALTERNATE OR SUCCESSOR

All Area 78 Assembly proceedings are closed to AA members only.

Bring your Service Manual, Area 78 Minutes and this agenda package

Accommodations

- Sheraton Red Deer Hotel
- Toll Free: 1-800-662-7197 Direct: (403)346-2091
Deluxe Queen (2 beds) **\$139 + taxes per night**
Triple rate -**\$159/night + tx** Quad rate - **\$179/night + tx.**
- When you register please inform the hotel that you are with Area 78
- The rates above will be held until August 30, 2018
- Check out time is noon

Other Accommodations near the Sheraton hotel:

Sandman Hotel

2818 Gaetz Ave 403.343.7400

Black Knight Inn

2929 Gaetz Ave. 403.343.6666

Super 8

4217 Gaetz Ave. 403.358.7722

Red Deer Lodge

4311 49 Ave. 403.346.8841

Travel Assistance

- Guidelines, deadlines and application form are attached to this package and are also available on the website www.area78.org

Registration

- Please encourage all members of the fellowship to attend this Area 78 Assembly.
- The Registration desk is open Friday from 5:00 pm to 9:00 pm & re-opens Saturday at 8:00 am.
- The registration fee is \$25 for voting members (GSRs, DCMs, Committee Chairs and Table Officers). Visitors (AA members) are free unless they request a hard copy of the minutes in which case they must pay the Registration fee.

Meals and Breaks

- The hotel has three eating establishments: Barbero's Restaurant/Joe's Deli/Garden Terrace Lounge
- Coffee and other refreshments are available at a hotel operated concession outside the Santano Room

Saturday, September 15th Banquet @ 6:30pm

- Saturday evening at 6:30 pm
- Roast Beef Buffet with addition of a Chicken Pasta dish
- Cost is \$40 per person
- Only 100 tickets available
- The banquet is a great way to continue the fellowship, meet new members, and share ideas

Speaker Meeting @ 7:30pm open

- Saturday evening at 7:30 pm
- Open Meeting – open to all AA members and non-AA persons
- Seventh Tradition will be honoured
- Speaker is Darryl D: Area 78, Panel 60 Past Delegate

Area 78 Workshop/Discussion

- Workshop/Discussion will be held on Saturday afternoon
- The Discussion Topics are attached at – The Home Group
- Please share these for discussion with the members of your group

Election

- For Area 78 Chair and Area 78 Nominee for Trustee at Large/Canada
- The election will be conducted on Saturday afternoon.
- The election is by the Third Legacy procedure (see Service Manual)
- The election facilitator is Darryl D., our invited guest

Notices of Motion

- Motions will be considered during new business. Current available Notice of Motions are attached in Appendix "A". Additional motions may be submitted on the Assembly weekend prior to the start of New Business
- Please give 2 copies of written Notices of Motion to the Area Chair **and** Area Secretary.
- Notice of Motion forms can be obtained from the Area website www.area78.org, or the Area Chair or at the Assembly, at table adjacent to the Area Registrar
- Please share the attached Motions with your group and/or district

How Motions are dealt with at this Assembly

- All motions must have a mover and a seconder
- All motions presented must be hand written or typed and turned in to the Area 78 Secretary for inclusion in the minutes.
- The person making the motion speaks to it first
- Two minute time limit on presentation or discussion for any motion by a member
- During discussion of the motion, no one is to speak a second time until everyone is heard.

- Person who made the motion can have the last word before a vote is called
- Minority voice will be heard after each motion has been voted upon.
- A motion to reconsider the action can only be made by a person who voted with the majority and now wants to reverse their vote. The motion to reconsider must have a seconder. If the motion to reconsider is passed by a simple majority the original motion is re-opened to the floor for further discussion.
- Motion to table takes precedence over discussion. The motion to table must have a seconder and the motion is not open for discussion. Simple majority to pass.
- Show of hands is sufficient unless vote is deemed close then count will be taken.
- Only DCMs (or if not present, their alt. DCM), GSRs (or if not present, their alt. GSR), Area Committee Chairs and Table Officers are eligible to vote or to present motions.

One District = One Vote / One Group = One Vote.

- ORANGE** name tag - DCM **or in their absence, the Alternate DCM** - one vote per District
- GREEN** name tag - GSR **or in their absence, the Alternate GSR** - one vote per Group
- YELLOW** name tag - Committee Chair - one vote
- GREY** name tag - Table officer - one vote
- BLUE** name tag - Visitors - **cannot vote**

UPCOMING EVENTS

Date	Event	Location
January 18-19, 2019	Area 78 ACM	District 12, Leduc, AB
February 22-24, 2019	Western Regional A.A. Service Assembly (WRAASA) 2019	Area 79 – B.C. Kelowna, BC https://wraasa2019.com/
March 15-17, 2019	Area 78 Pre-Conference Assembly	Red Deer Sheraton Hotel
May 31-June 1, 2019	Area 78 ACM	District 10, Spruce Grove, AB
September 14-16, 2019	Area 78 Election Assembly	Red Deer Sheraton Hotel

AGENDA

FRIDAY

5:00 pm – 9:00 pm Registration Santano room (Registrar Erica N. and volunteers)

6:15 pm – 7:45 pm **Area Committee Officers' Meeting** – Sorrento Room
(Meeting of all Table Officers and Committee Chairs)
Chaired by Area 78 Chair

General Service Representative (GSR) Meeting – Palermo Room
(Orientation for GSRs) Facilitated by Michelle K., Past Delegate/Area 78

District Committee Members' (DCM) Meeting – Savona Room
Visitors can participate in discussions but cannot vote
Purpose: DCMs to share/discuss Group, District and Area information
Chaired by Gina M., DCM District 10

8:00 pm

Assembly in Santano Room

- Assembly Called to Order – Brad F., Alternate Delegate/Interim Chair
- Declaration of Unity: ***“This we owe to AA’s future; to place our common welfare first; to keep our fellowship united. For on AA unity depend our lives, and the lives of those to come.”***
- Reading of the 12 Concepts of World Service (Short Form)
- Housekeeping Matters
- Introductions
- Welcome: Brad F., Alternate Delegate
- Bridging the Gap Presentation: Catherine P., Chair Treatment/Accessibilities
- Table Officers Reports
 - ✓ Delegate – Becky P.
 - ✓ Alternate Delegate – Brad F.
 - ✓ Past Delegate – Larry M.
 - ✓ Secretary – Elizabeth P.
 - ✓ Interim Chair – Brad F.

9:15 pm

Area 78 Committee Meetings

- Area 78 Committee Meetings Locations Brad F., Alt. Delegate/Interim Chair

- a) Finance / Table Officers (Peter K., Treasurer/ Brad F., Chair) Boardroom #1
- b) Group Records/Registration (Erica N., Chair) Santano Room
- c) Public Information (Janice B., Chair) Sorrento Room
- d) Cooperation With the Professional Community (Jim L., Chair) Savona Room
- e) Treatment/Accessibilities (Catherine P., Chair) Palermo Room
- f) Corrections (Bob U., Chair) San Remo Room
- g) Grapevine (Jacqueline S., Chair) Santano Room
- h) Archives (Lois W., Chair) Santano Room
- i) Remote Communities (Tami L., Chair) Boardroom #2
- j) Literature (Bonnie F., Chair) Santano Room
- k) E-Services (Wayne P., Chair) Boardroom #3

- Responsibility Pledge: *“I am responsible ... when anyone, anywhere, reaches out for help, I want the hand of AA always to be there. And for that I am responsible.”*
- Adjourn

9:15

Table Officers meeting Board Room #1

SATURDAY

8:00 am

Registration Santano Room (Registrar Erica N. and volunteers)

8:15 am

Assembly – Santano Room

Meeting Called to Order – Brad F., Alternate Delegate/Interim Chair

- Preamble
- Reading of the Twelve Traditions (Long Form)
- Housekeeping Matters
- Meet and Greet new GSRs and DCMs
- Table Officers Reports (cont.)
 - ✓ Treasurer – Peter K.
- New Business – See Attached Appendix “A”
- Area Committee Chair Reports (5 - 7 minute each)

Approx. 9:50 am

Coffee Break

10:00 am – 11:30 am

Area Committee Chair Reports (cont.)

11:30 am – 12:15 am

District Committee Members (DCMs) Reports

12:15 am – 1:20 pm

Lunch Break

1:30 pm

Meeting called to order – Brad F., Alternate Delegate/Interim Chair

- Responsibility Pledge: ***“I am responsible ... when anyone, anywhere, reaches out for help, I want the hand of AA always to be there. And for that I am responsible.”***
- Elections for Area 78 Chair & Area 78 Nominee for Trustee At Large/Canada
- District Committee Members (DCMs) Oral Reports (3 minute max.) will be made during ballot counting ***

After Elections

Coffee Break

Approx. 3:45 pm

Presentations:

Wayne P., Eservices Chair: Navigating Our Area 78 Website

Peter K. Treasurer: E-transfer of 7th Tradition Contributions to Area 78

4:30 pm – 5:15 pm

Workshop/Discussion - Workshop rooms will be announced

6:00 pm – 7:20 pm

Banquet in Palermo/Savona Room

7:30 pm

Open AA Speaker Meeting (Santano Room) Speaker: Darryl D
7th Tradition will be honoured

SUNDAY

8:15 am

Meeting called to order – Brad F., Alternate Delegate/Interim Chair

- Declaration of Unity: ***“This we owe to AA’s future; to place our common welfare first; to keep our fellowship united. For on AA unity depend our lives, and the lives of those to come.”***
- District Committee Members (DCMs) Oral Reports (cont.)
- Area Committee Chair Reports (cont.)

Approx. 10:15 am

Coffee Break

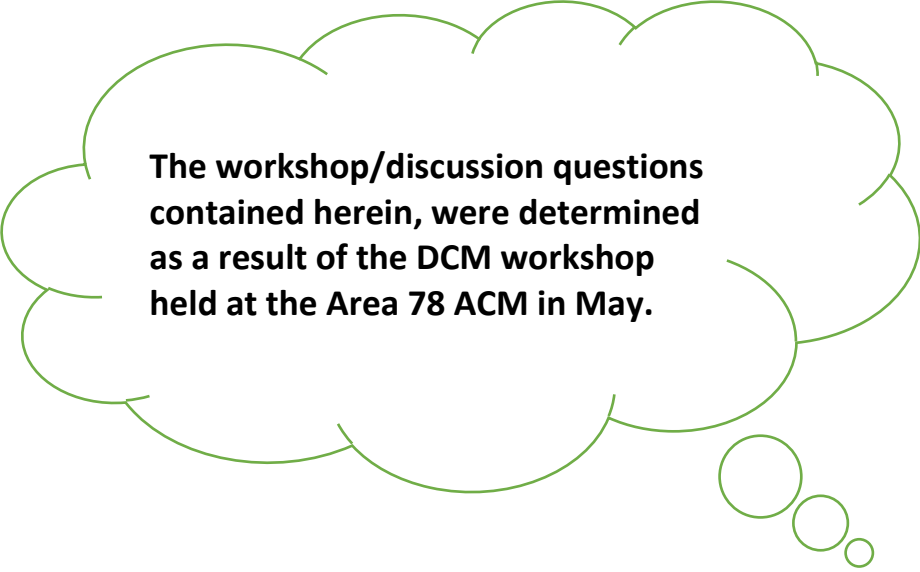
10:30 am

- Remaining Reports and Items
- Area Committee Officer and Table Officer Report
- DCM meeting report
- What’s on Your Mind/Ask It Basket

NOON

Responsibility Pledge: ***“I am responsible ... when anyone, anywhere, reaches out for help, I want the hand of AA always to be there. And for that I am responsible.”***

Adjournment – Have a Safe Trip Home



**The workshop/discussion questions
contained herein, were determined
as a result of the DCM workshop
held at the Area 78 ACM in May.**

Area 78 Workshop/Discussion Topics

- 1. What would your group like to see as a workshop or topic to promote unity?**
- 2. Does your group and/or District participate in an inventory? If not, why not?**
- 3. How do we foster the Spirit of Rotation?**

Area 78 Travel Assistance Guidelines & Application Form:

Please note that the Area 78 Travel Assistance is intended to help and not to take away from our need to be self-supporting at all levels. The Travel Assistance is not meant to replace Group or District support.

- The Travel Assistance will be made available to **any voting member** representing a District (District Committee Member or Alternate DCM) or Group (General Service Representative or Alternate GSR) in any district in Area 78 and the assistance is only available by submitting a Travel Assistance Application
- The amount of **\$250.00 per application** will be available for the Area 78 Committee Meetings (in January and May of each year) and the Pre-Conference Assembly (every March) or for the Fall Assembly (every September)
- The application form (on next page) must be submitted to **the Area 78 Treasurer no later than 3 weeks before** an Area Committee Meeting (ACM) or Assembly
 - ➔ This timeline gives the applying GSRs or DCMs the maximum amount of time to make cost-effective travel arrangements for the ACM or Assembly that they are planning to attend
- District Committee Members or their Alternates may apply for assistance to attend Area 78 Committee Meeting or Assemblies, but not all. General Service Representatives or their Alternates may apply for assistance to travel to Assemblies, but not all. Districts applying for a second travel assistance in a calendar year will be considered ONLY after all other requests have been considered
- All applications will be reviewed, approved/disapproved by **the Finance Committee** - consisting of the Delegate, Alternate Delegate, Past Delegate, Chair, Treasurer and Secretary. **Notification to the GSR or DCM will be made as quickly as possible by the Treasurer.**

The following criteria will be used by the Finance Committee:

- Districts/Groups must show a demonstrated need for the travel assistance. The budget (see application form) must show that the District/Groups are attempting to contribute to the DCM/GSR travel. If there is little or no contribution by the District/Group, please attach a note explaining the circumstances
- Every effort will be made to assist all applicants in whatever way possible, even if direct financial assistance is not available (i.e. billeting, carpooling, etc.)
- Receipts must be submitted for reimbursement **to the Treasurer after the event**

Area 78 Travel Assistance Application

Date: _____
Applicant's full name _____
Applicant's Position (check one) DCM ___ Alt. DCM ___ GSR ___ Alt. GSR ___
Applicant's District Number and Location _____
Home Group Name _____
Home Group Location _____ Applicant's email address: _____
Applicant's Mailing Address & Postal Code _____
Applicant's Phone # and Area Code: _____
When was the last Area Committee Meeting or Area Assembly at a GSR/DCM from your district attended?

Note: Please print clearly or download the Word Document, fill it in and send it via email to treasurer.68@area78.org

Applying for what event? Please select one:

January ACM ___ March Assembly ___ May ACM ___ September Assembly ___

➔ **Reminder – you must be a voting member at this event to apply for travel assistance**
(See guidelines on page 1 for details)

Is this the first time your District has applied for Assistance? Yes ___ No ___

If no, when did your district apply? _____
(month) (day) (year)

Please provide the following budget details. (Fill in only those items that apply to your situation) Please note that even though we've asked for these items on the budget, it's expected that every GSR/DCM will research the most cost-effective way of traveling, including billeting, carpooling, etc. If there is other information you think we need to know, please attach it to this application form

Travel Costs (gas, airfare, bus ticket).....\$ _____
Food\$ _____
Accommodation\$ _____
Other costs\$ _____
TOTAL COST (Add all the above) \$ _____

District/Group Contribution to attend this event (subtract from TOTAL)..... - \$ _____

Assistance Requested.....\$ _____

- ➔ Send this completed form to: treasurer.68@area78.org
- ➔ All applications will be acknowledged
- ➔ Receipts must be submitted to receive reimbursement

If you have not received an acknowledgement in a few days, please ***contact the Area 78 Treasurer***