

**AREA 78**  
**ELECTION ASSEMBLY**  
**September 15, 16 & 17, 2017**  
**RED DEER**  
**SHERATON HOTEL - 3310-50 AVE.**

For further information contact Jan M., Area 78 Chair at [chair@area78.org](mailto:chair@area78.org)

**IF YOU ARE UNABLE TO ATTEND PLEASE PASS THIS INFORMATION TO YOUR ALTERNATE OR SUCCESSOR**

**Accommodations**

- Sheraton Red Deer Hotel
- Toll Free: 1-800-662-7197 Direct: (403)346-2091  
Deluxe Queen (2 beds) **\$139 + taxes per night**  
Triple rate **-\$159/night + tx** Quad rate - **\$179/night + tx.**
- When you register please inform the hotel that you are with Area 78.
- The rates above will be held until **August 31, 2017.**
- Checkout time is noon.

**Other Accommodations near the Sheraton hotel:**

**Sandman Hotel**  
2818 Gaetz Ave 403.343.7400

**Black Knight Inn**  
2929 Gaetz Ave. 403.343.6666

**Super 8 City Centre**  
4217 Gaetz Ave. 403.358.7722

**Red Deer Lodge**  
4311 49 Ave. 403.346.8841

**Travel Assistance**

- Guidelines, deadlines and application form are attached to this package and are also available on the website [www.area78.org](http://www.area78.org)

**Registration**

- Please encourage all members of the fellowship to attend this Area 78 Assembly
- The Registration desk is open from 5:00 pm to 9:00 pm on Friday and re-opens at 8:00 am on Saturday
- The **registration fee is \$25 for voting members** (GSRs, DCMs, Committee Chairs and Table Officers). Visitors (AA members) are free unless they request a hard copy of the minutes in which case they must pay the Registration fee.
- **All Area 78 Assembly proceedings are closed to AA members only.**
- **Bring your Service Manual, Area 78 Minutes and this agenda package**

**Meals and Breaks**

- The hotel has three eating establishments: Barbero's Restaurant/Joe's Deli/Garden Terrace Lounge
- Buffet breakfast and Buffet lunch is available in Barbero's Restaurant on Saturday
- Coffee and other refreshments are available at a hotel operated concession outside the Santano Room

## Saturday, September 16<sup>th</sup> Banquet

- Saturday evening at 6:30 pm
- Roast Beef Buffet with addition of a Chicken Pasta dish
- Cost is \$40 per person
- Only 100 tickets will be sold
- The banquet is a great way to continue the fellowship, meet new members, and share ideas

## Speaker Meeting

- Saturday evening at 7:30 pm
- Open Meeting – open to all AA members and non-AA persons
- Seventh Tradition will be honoured
- Speaker is **Scott H., Trustee-at-large/Canada**, who is one of the 14 alcoholic (Class B) trustees who serve four-year terms on the General Service Board of Alcoholics Anonymous (GSB). Eight are elected to serve regions of the U.S. and Canada. **Two are elected as trustees-at-large, one representing the U.S. and one for Canada (Scott)**. The remaining four general service trustees are selected based on their expertise in areas of finance, publishing, or other fields that would be helpful to the General Service Board and the corporate boards of Alcoholics Anonymous World Services (A.A.W.S.) and Grapevine. Scott is also Past Area 79 Delegate and will facilitate our election on Saturday afternoon.

## Host Site selection for 2020 Western Canada Regional Forum

- The 2020 Western Canada Regional Forum will be held in Area 78. Forums are conducted by the General Service Office and hosted at the local level.
- Area 78 requires a host site for the 2020 Regional Forum. The primary responsibility of the Welcome or Host Committee is to act as the initial liaison between the General Service office (GSO) and the hotel at which the Forum will be held. Volunteers from the host site will be required and the host committee will communicate with the General Service Office for support.
- This host site must be selected by Area 78 at our September 2017 Assembly. Previous information for hosting the 2020 Western Canada Regional Forum has been distributed and those cities and / districts will present their bid to the Assembly and the host selection will be made by a vote of the Assembly. See **Appendix “B”** for information.

## Area 78 Workshop/Discussion

- Workshop/Discussion will be held on Saturday morning of the Assembly
- The Discussion Topics are attached at p8 – Our Trusted Servants
- Please share these for discussion with the members of your group

## Election

- The Area 78 elections for the Table Officers (Delegate, Alternate Delegate, Chair, Secretary and Treasurer) are conducted every two years. The Election will be conducted on Saturday September 16<sup>th</sup> in the afternoon.
- The election is undertaken by the Third Legacy procedure (see Service Manual)
- The election facilitator is our invited guest Scott H.

## Notices of Motion

- Motions will be considered during new business. Current available Notice of Motions are attached in Appendix “A”. Additional motions may be submitted on the Assembly weekend
- Please give 2 copies of written Notices of Motion to the Area Chair and Area Secretary.

- Notice of Motion forms can be acquired from the Area website [www.area78.org](http://www.area78.org), Area or the Area Chair
- **Please share the attached Motions with your group and/or district.**

#### How Motions are dealt with at this Assembly

- All motions must have a mover and a seconder
- All motions presented must be hand written and turned in to the Area 78 Secretary for inclusion in the minutes.
- The person making the motion speaks to it first
- Two minute time limit on presentation or discussion for any motion by a member
- During discussion of the motion, no one is to speak a second time until everyone is heard. Person who made the motion can have the last word before a vote is called
- Minority voice will be heard after each motion has been voted upon.
- A motion to reconsider the action can only be made by a person who voted with the majority and now wants to reverse their vote. The motion must have seconder. If the motion is passed by a simple majority the motion is re-opened to the floor for further discussion.
- Motion to table takes precedence over discussion. The motion must have a seconder and the motion is not open for discussion. Simple majority to pass.
- Show of hands sufficient unless vote is deemed close then count will be taken
- Only DCMs (or if not present, their alt. DCM), GSRs (or if not present, their alt. GSR), Area Committee Chairs and Table Officers are eligible to vote or to present motions.

One District = One Vote /// One Group = One Vote.

**ORANGE** name tag - DCM or in their absence, the Alternate DCM - one vote per District

**GREEN** name tag - GSR or in their absence, the Alternate GSR - one vote per Group

**YELLOW** name tag - Committee Chair - one vote

**GREY** name tag - Table officer - one vote

**BLUE** name tag - Visitors - cannot vote

## **UPCOMING EVENTS**

<b>November, 2017</b>	Transition Meeting	Red Deer
<b>December 28-31, 2017</b>	WACYPAA	Chateau Lacombe Hotel 10111 Bellamy Hill Edmonton, AB
<b>January 19/20, 2018</b>	Area 78 ACM	District 79 Calgary, AB
<b>March 16-18, 2018</b>	Area 78 Pre-Conference	Red Deer Sheraton hotel
<b>May 25/26, 2018</b>	Area 78 ACM	District 5 Edson, AB
<b>September 14-16, 2018</b>	Area 78 Assembly	Red Deer Sheraton Hotel

# AGENDA

## Friday September 15, 2017

- 5:00 pm – 9:00 pm** Registration Santano room (Registrar Elizabeth P. and volunteers)
- 6:15 pm – 7:45 pm** **Area Committee Officers' Meeting** – Sorrento Room  
(Meeting of all Table Officers and Committee Chairs)  
Chaired by Area 78 Chair
- 6:15 pm – 7:45 pm** **General Service Representative Meeting (GSR) Meeting** – Palermo Room  
(Orientation for GSRs)  
Facilitated by Ray M. Past Trustee
- 6:15 pm – 7:45 pm** **District Committee Members' (DCM) Meeting** – Savona Room  
Visitors can participate in discussions but cannot vote  
The purpose is for DCMs to share and discuss Group, District and Area issues with other DCMs.

### 8:00 pm

#### Assembly in Santano Room

- Assembly Called to Order – Jan M., Area 78 Chair
- **Declaration of Unity:** *"This we owe to AA's future; to place our common welfare first; to keep our fellowship united. For on AA unity depend our lives, and the lives of those to come."* AA Service Manual, Inside cover
- **Reading of the 12 Concepts of World Service** (Short Form)
- Housekeeping Matters
- Introductions
- **Welcome:** Becky P. Panel 66, Alternate Delegate
- **Bridging the Gap Presentation:** Marie B., Chair Treatment/Accessibilities Committee
- **Table Officers Reports (including 2 min. presentation of their duties in their respective service position)**
  - Delegate – Larry M.
  - Alternate Delegate – Becky P.
  - Past Delegate – Michelle D-K.
  - Secretary – Peter K.
  - Chair – Jan M.

### 9:15 pm

#### Area 78 Committee Meetings

- A. Finance / Table Officers (Chairs: Janice B. Area Treasurer/ Jan M. Area Chair) Boardroom #1
- B. Group Records/Registration (Elizabeth P., Chair) Santano Room
- C. Public Information (Cassandra K., Chair) Sorrento Room
- D. Cooperation With the Professional Community (Keith A., Chair) Savona Room
- E. Treatment/Accessibilities (Marie B., Chair) Palermo Room
- F. Corrections Facilities (Jan K., Chair) San Remo Room

- G. Grapevine (Gordon L., Chair) Santano Room
- H. Archives (John S., Chair) Santano Room
- I. Remote Communities (Jennifer A. Chair) Boardroom #2
- J. Literature (Brad F., Chair) Santano Room
- K. Eservices (Mike M., Chair) Boardroom #3

## **Saturday September 16, 2017**

**8:00 am** Registration Santano Room (Elizabeth P. Registrar)

**8:00 am** **Assembly – Santano Room**

- Call to Order – Jan M., Area 78 Chair
- **Preamble**
- **Reading of the Twelve Traditions** (Long Form)
- Housekeeping Matters
- **Table Officers Reports (cont.)**
  - Treasurer – Janice B.
- **New Business – See Attached Appendix “A”**
- **Meet and Greet new GSRs and DCMs**
- **Area Committee Chair Reports** (5 - 7 minute each).

**Approx. 9:50 am** Coffee Break

**10:00 am – 10:50** **Area Committee Chair Reports** (cont.)

**11:00 – 12:15** **Workshop/Discussion - Our Trusted Servants**  
The Workshop rooms will be announced.

**12:15 – 1:20pm** Lunch Break

**1:30 pm** **Meeting Called to Order**

- **Responsibility Pledge:** *“I am responsible ... when anyone, anywhere, reaches out for help, I want the hand of AA always to be there. And for that I am responsible.”* AA Service Manual
- **Elections for Area 78 Table Officers - Delegate, Alternate Delegate, Chair, Secretary and Treasurer.**
  - **District Committee Members (DCMs) Oral Reports** ( 3 minute max.) will be made during ballot counting

**\*\*\* The Area Committee Chair Appointments will be made by the Incoming and Outgoing Table Officers at a meeting held at 9 pm on Saturday.** If you wish to let your name stand for a Committee Chair position please fill out the Area Committee Officer Information forms available upon request and at Assembly (information table near the registration desk).

**NOTE:** Service Resumes for the position of Delegate (only) will be sent out on August 31, 2017.

**After Elections** Coffee Break

- Approx. 3:45 pm**      **Area 78 Site Selection for 2020 Western Canada Regional Forum**
- Approx. 4:00 – 5:15**      **District Committee Member Reports (cont.)**
- 6:00 pm – 7:20 pm**      **Banquet in Palermo/Savona Room**
- 7:30 pm**      **Open AA Speaker Meeting (Santano Room)**  
 Speaker: Scott H, Trustee-At-Large / Canada  
 Seventh Tradition will be honoured
- 9 pm**      **Incoming (newly elected) and Outgoing (Panel 66) Table Officers meeting**  
 Board Room #1

## **Sunday September 17, 2017**

- 8:15 am**      **Meeting called to order – Jan M., Chair**
- **Declaration of Unity:** *“This we owe to AA’s future; to place our common welfare first; to keep our fellowship united. For on AA unity depend our lives, and the lives of those to come.”* AA Service Manual
  - **Announcement of Committee Chair Appointments**
  - **District Committee Members (DCMs) Oral Reports (cont.)**
  - **Area Committee Chair Reports (cont.)**
- Approx. 10:15 am**      **Coffee Break**
- 10:30 am**      **Remaining Reports and Items**
- **Area Committee Officer and Table Officer Report**
  - **DCM meeting report**
  - **Trustee-At Large – Carrying the Message**
  - **What’s on Your Mind/Ask It Basket**
- NOON**      **Adjournment – Serenity Prayer**

**Have a Safe Trip Home 😊**

## Area 78 Workshop/Discussion Topics

Area 78 Pre-Conference Assembly uses the General Service Conference Workshop questions as the basis for the Saturday morning Workshop.

### Our Trusted Servants

1. How do we uphold the principle of “informed group conscience”
  - a) when making decisions in our groups and/or districts and/or Area
  
  
  
  
  
  
  
  
  
  
  - b) when selecting service officers?
  
2. How does a district develop and maintain unity?
  
  
  
  
  
  
  
  
  
  
3. Explain the importance of transparency in group and district finances.
  
  
  
  
  
  
  
  
  
  
4. How can we encourage activity at the district level?

Suggested Readings: AA Pamphlet ***The AA Group*** Where it all begins  
**Concept IX** (Service Manual 2016-2018 Edition p 34)  
**Traditions 1 and 2**